

TENDER CALL NOTICE FOR EXTERNAL PAINTING WORK

Sealed tenders are invited under two bid systems from reputed manufacturer/contractor/Agency for “**External painting work and repairing work of ITOT, building (Academic and Hostel Building) at Plot No.P-1, Sailashree Vihar, Bhubaneswar**”. The sealed tender will be received by Registered post / Speed post / Courier only. The authority will not be held responsible for any postal delay. Tender received after the schedule date and time will not be accepted. The date of opening the tender is mentioned in the Tender document, which will be opened in the office of the General Manager, CTTC, Bhubaneswar in the presence of bidders and /or their nominees. The last date of tender submission is **Dt.20.07.2026** up to **5.00 pm**. The tender bid documents with details of terms and conditions may be downloaded from CTTC, Website: www.cttc.gov.in. The authority reserves the right to reject/cancel the tender in whole or in part without assigning any reason thereof.



CENTRAL TOOL ROOM & TRAINING CENTRE

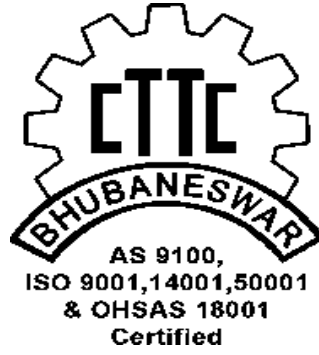
(Ministry of Micro, Small & Medium Enterprises, Govt. of India)

B-36, Chandaka Industrial Area, Bhubaneswar-751024

Ph.No.(0674)2654710/706, Fax: (0674)3011750

E-Mail: cttc@cttc.gov.in, Website: www.cttc.gov.in





**External Painting and Repairing work of ITOT Building
(Academic and Hostel Building) at Plot No.P-1, Sailashree Vihar,
Bhubaneswar.**

**Volume – I
(Conditions of Contact)**

OWNER:

General Manager
Central Tool Room & Training
Centre

B-36, Chandaka Indl. Area,
Bhubaneswar- 751024

+91-0674-2654710,

[E-mail-cttc@cttc.gov.in](mailto:cttc@cttc.gov.in)

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Name of Work: External painting work and repairing work of ITOT Building (Academic and Hostel building) at Plot No.P-1, Sailashree Vihar, Bhubaneswar.

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**GENERAL MANGER
CTTC, BHUBANESWAR**

1. NOTICE INVITING TENDER

Ref No.: CTTC/BBS/A&A/Construction/

Date: 1st July 2026

Sealed Tenders are invited from eligible and experienced contractors/agencies for execution of the following work at CTTC, Bhubaneswar. The tender shall be processed in accordance with the provisions of the **General Financial Rules (GFR), 2017**, applicable Government procurement procedures, and other relevant guidelines issued by the Government of India from time to time.

| | | |
|----|------------------------------------|---|
| 1 | Name and Location of Work | External Painting and Repairing work of ITOT Building (Academic and Hostel Building) Plot No.P-1, Sailashree Vihar, Bhubaneswar-16 |
| 2 | Estimated Cost of Tender | ₹.16.00,000/- (Sixteen Lakhs only) Taxes extra as actual. |
| 3 | Scope of Work | External Painting and Repairing work. |
| 4 | Date of Commencement | Within 15 days from the date of placement of order |
| 5 | Time of Completion | 02 months (Two Months including Monsoon) from the date of Work Order |
| 6 | Earnest Money deposit (EMD) | ₹48,000/- (Rupees Forty-Eight Thousand Only) |
| 7 | Total Security Deposit | Total 5% of value of work (inclusive of all Taxes) |
| 8 | Refund of security deposit | Security deposit shall be refunded after expiry of defects liability period of 60 months only. |
| 9 | Defects Liability Period | 60(Sixty) months from the date of issue of Completion Certificate |
| 10 | Bid validity period | 45 days from the last date of submission of tender |

1.1. Availability of Tender Document:

The complete Tender Document containing the Notice Inviting Tender, eligibility criteria, Instructions to bidders, terms and conditions of contract, technical specifications, Bill of Quantities (BOQ), and other relevant details may be downloaded from the official website of Central Tool Room & Training Centre (CTTC), Bhubaneswar at: www.cttc.gov.in

1.2. Submission of Tender Document

The duly completed Tender Document along with all requisite enclosures, supporting documents, Tender Fee, and Earnest Money Deposit (EMD), as applicable, shall be submitted in a sealed envelope superscribing:

**"Tender for External Painting and Repairing Work of ITOT Building (Academic & Hostel Building),
CTTC, Bhubaneswar"**

and addressed to:

**The General Manager
Central Tool Room & Training Centre (CTTC)
B-36, Chandaka Industrial Area,
Bhubaneswar - 751024, Odisha.**

1.3. Tender Schedule is as below:

| Sr.No. | Critical Activities | Start Date & Time | End Date & Time |
|--------|---|--|--|
| 1 | Availability of Tender Document | ^{06th} July 2026, 17.00 Hrs. | ^{11th} July 2026 17.00 Hrs. |
| 2 | Last date & Time for Submission of Tender | ^{13th} July 2026, 17.00 Hrs. | 20 th July 2026, 17.00Hrs. |
| 3 | Date & Time of Opening of Tender | 20 th July 2026 17.00 Hrs. | 20 th July 2026 17.00 Hrs. |

1.4. Instructions To Tenderers:

- I. The tender documents shall be submitted in the prescribed format along with all supporting documents as specified in the tender document.
- II. The Tender shall be unconditional and in accordance with the terms & conditions of the tender document.
- III. The Tender shall be written clearly and shall be free from erasures, over-writing or conversations of figures. Correction where unavoidable, shall be made by crossing out, initiating and rewriting.
- IV. The tenderer shall inspect the site and fully acquaint himself with the site conditions, nature of work, specifications, and other requirements before submission of the tender. No claims for extra charges due to ignorance of site conditions will be entertained.
- V. All documents relating to the bid shall be in the English language.
- VI. The tender shall be submitted in two separate sealed envelopes clearly marked:
 - a. **Envelope 1 (Technical Bid):** Containing Eligibility Documents, Prequalification details, and other required certificates.
 - b. **Envelope 2 (Financial Bid):** Containing the filled Bill of Quantities (BOQ), EMD, and other financial documents.
- VII. Any addendum or corrigendum to the tender document shall be published in the same manner as the original notice and will be binding on all bidders.
- VIII. Every page of the tender document shall be signed and bear the seal of the Contractor.

1.5. Earnest Money deposit (EMD):

- I. Earnest Money should be deposited in shape of “**DEMAND DRAFT**” for an amount of Rs.48,000/- drawn in favour of “**Central Tool Room & Training Centre, Bhubaneswar**”.
- II. In the event of acceptance of tender, the said amount of Earnest Money shall be appropriated towards Security Deposit.
- III. After placement of order, if the service provider/tenderer fails to extend the service the full amount of Earnest Money shall be forfeited.
- IV. In the event of Tender not being accepted, the amount of Earnest Money deposited by the contractor shall be refunded to bidder.
- V. No interest shall be payable on the EMD amount under any circumstances.

2. ELIGIBILITY CRITERIA

The bidder shall fulfil the following minimum eligibility criteria. Documentary evidence in support of the same shall be submitted along with the Technical bid (Envelope-1).

2.1 Statutory Requirements

The bidder shall possess and submit valid copies of the following documents:

- a) Permanent Account Number (PAN).
- b) Goods and Services Tax (GST) Registration Certificate.
- c) Valid trade license/registration certificate, wherever applicable.
- d) EPF Registration and ESIC Registration, wherever applicable.
- e) Any other statutory registration required under applicable laws.

2.2 Technical Experience

The bidder shall have successfully completed similar nature of works during the last 07 (Seven) years ending on the last date of submission of tender.

The bidder shall satisfy any one of the following criteria:

Option (a): Three similar completed works, each costing not less than 40% of the estimated cost.

OR

Option (b): Two similar completed works, each costing not less than 50% of the estimated cost.

OR

Option (c): One similar completed work costing not less than 80% of the estimated cost.

The bidder shall submit completion certificates issued by the concerned client/organisation indicating the value and completion status of the work.

2.3 Financial Capacity

The bidder shall fulfil the following financial requirements:

- a. The bidders annual turnover from the last 3 years (ending 31st March 2026) must be at least Rs. **4,80,000/-** (30% of the estimated cost). Provide Audited Balance Sheets or a CA certificate.
- b. The bidder must have a Bank Solvency Certificate of at least Rs. **5,00,000/-** (Five Lakhs) from a Nationalized or Scheduled Bank.

2.4 Personnel and Equipment

- a. The bidder must have enough technical staff and supervisors for the job. Provide a list of your key people.
- b. The bidder must have access to the necessary equipment(s) (scaffolding, mixers, etc.). Provide a list of the equipment you will use.

2.5. The party should disclose details of arbitration/litigation cases, if any, is pending or in progress. Hiding of such information would result in summarily rejection of his bid without assigning any reason.

3. SCOPE OF WORK

- 1) Complete preparation of external wall surfaces of the ITOT Building, including cleaning, scraping, removal of loose paint, dust, fungus, algae, damaged portions, and other foreign materials.
- 2) Repairing of cracks, damaged plaster, uneven surfaces, and minor civil defects using approved quality repair mortar.
- 3) Application of one coat of approved exterior grade primer over the prepared surfaces.
- 4) Application of exterior grade wall putty in two coats with smooth finishing by proper rubbing.
- 5) Application of two coats of approved exterior weather-resistant acrylic emulsion paint.
- 6) Providing and maintaining necessary scaffolding, safety nets, barricading, and all protective arrangements during execution.
- 7) Repairing and repainting of any other external areas affected during the work to match the finished surfaces.
- 8) Removal of all construction waste and debris, maintaining cleanliness during execution, cleaning of work areas, and handing over the site in a neat and satisfactory condition.
- 9) All allied works required for satisfactory completion of the job.

The contractor shall execute the work strictly as per approved specifications, CPWD norms, instructions of authorized personnel of CTTC, Bhubaneswar, and conditions of the contract

4. GENERAL CONDITIONS OF CONTRACT

1. The work shall be carried out as per specifications in the Tender schedule/latest C.P.W.D. Specifications, along with the correction slips; issued up to date of acceptance of Tender. In case of doubt the decision of the Authorized personnel of CTTC, Bhubaneswar shall be final and binding on the Contractor.
2. The Contractor shall carryout the work in stages as to cause minimum disturbance to the working of ITOT, Bhubaneswar. He shall be responsible for any damage to the equipment or structures, injury to the personnel during the progress of the work and he shall be liable to pay compensation as may be decided by the Principal or his authorized representative in respect of such damages /injuries.
3. The serviceable materials out of the dismantled materials, if any, will be the property of the CTTC-Bhubaneswar and shall be properly stacked by the Contractor as directed by the authorized representative of CTTC-Bhubaneswar. Decision of General Manager or his authorized representative on the service-ability of the dismantled materials shall be final and binding on the Contractor.
4. All laborers employed by the Contractor shall be covered by the Workman's Compensation Act 1923. Any death, injury or mishap to the workmen of the Contractor will entirely be the Contractor's responsibility and the Institute shall not be liable to pay any damages for the same.
5. Contractor shall take adequate safety precautions to avoid any accident etc. at site. The contractor shall erect proper barricades, sign boards, lights. etc., shall provide safety belts, safety shoes, head gears (helmet I.S.I standard) and shall also be fully responsible for any criminal & civil liabilities. All safety arrangements are to be made by contractor at his own cost.
6. No laborers or material rate escalation claims will be entertained from the contractor as this work has to be completed within 3 months from the date of commencement of work at site.
7. Rates quoted by the contractor shall be inclusive of all items of work listed below and Any work, supplies or services which might have not been specifically mentioned in the specifications, schedule of items or drawings but are necessary for entire completion of the work shall be

executed / provided/ rendered by the CONTRACTOR without any Extra cost and within the time schedule specified. Rates quoted shall be deemed to include such elements of labour and materials necessary to complete the items of work in all respects

8. Contractor shall submit only computerized Bills supported with computerized measurement sheets in A4 size hard copy prints and soft copy in Microsoft Excel Format. Manual Handwritten bills or measurement sheets will not be accepted.
9. Labour Camp will be arranged by the contractor outside the CTTC premises. Central Tool Room & Training Centre, Bhubaneswar does not have space for labour camps inside its premises.
10. General Manager CTTC, Bhubaneswar reserves the right to decrease the items of work, change the specifications of works or remove the entire/any section of work as may be deemed necessary to finish the works within the available budget.

11. **MATERIALS**

- a. All materials used for execution of the work shall be of approved quality and shall conform to the relevant Indian Standards (BIS) specifications wherever applicable.
- b. The contractor shall use materials from reputed manufacturers such as:
 - ☞ Asian Paints Limited
 - ☞ Berger Paints India Limited
 - ☞ Kansai Nerolac Paints Limited
 - ☞ Akzo Nobel India Limited (Dulux)
- c. The contractor shall submit samples, technical details, and product specifications of proposed materials before commencement of work.
- d. The General Manager of CTTC, Bhubaneswar shall have the right to reject any material which does not conform to the required quality standards. The contractor shall replace such rejected materials at his own cost.
- e. The use of inferior quality, sub-standard, or unauthorized materials shall not be permitted under any circumstances.

12. **Work at Height Safety**

- a. For all works carried out at height, the contractor shall provide properly designed and certified scaffolding, staging, guard rails, toe boards, and safety nets.
- b. The contractor shall ensure that scaffolding arrangements are safe, stable, and inspected periodically before use.
- c. Workers engaged in height-related activities shall be trained in safe working practices and emergency procedures.

13. **Storage and Handling of Materials**

- a. Paints, thinners, chemicals, and other inflammable materials shall be stored safely in designated areas away from sources of fire.
 - b. Proper ventilation shall be maintained during painting activities.
 - c. The contractor shall take adequate precautions to prevent damage to existing buildings, equipment, and property.
14. The contractor shall be responsible for all accidents, injuries, damages, or losses arising during execution of the work due to negligence or failure to follow safety procedures.
15. The contractor shall indemnify and keep indemnified the Owner against any claims, liabilities, compensation, or legal proceedings arising out of such incidents.

16. **PAYMENT TERMS**

- a. Running Account Bills
 - ☞ Payment shall be released against Running Account (RA) bills submitted by the contractor for the actual work executed and measured at site.
 - ☞ RA bills shall be processed after verification and certification by the General Manager or his authorized representative.

b. Final Bill

- ☞ The contractor shall submit the final bill within **30 days** after completion of the work.
- ☞ Payment shall be released after verification, certification, and settlement of all contractual obligations.

17. **Measurements**

- a. Payment shall be made based on actual quantities executed and measured at site as per approved specifications and BOQ rates.
- b. The decision of the Engineer-in-Charge regarding measurement and certification shall be final.

18. **Statutory Deductions**

Payments shall be subject to deduction of applicable statutory liabilities, including but not limited to:

- ☞ GST/TDS.
- ☞ Income Tax.
- ☞ Labour Cess.
- ☞ Any other statutory deductions applicable under Government rules.

19. **Time Period And Extension Of Time**

a. Completion Period

- ☞ The contractor shall complete the entire work within **02 (Two) Months** from the date of issue of Work Order.

b. Extension of Time

- ☞ Extension of time may be considered by the General Manager only under exceptional circumstances such as:
 - a) Force majeure events.
 - b) Delay attributable to the Owner.
 - c) Unavoidable circumstances beyond the reasonable control of the contractor.
 - d) Other reasons accepted by the Owner.

c. Procedure for Extension

- ☞ The contractor shall submit a written request for extension of time with proper justification before expiry of the scheduled completion period.
- ☞ The decision of the General Manager regarding grant of extension shall be final and binding.

20. **Liquidated Damages For Delay**

- a. If the Contractor fails to complete the work within the stipulated period, including any approved extension of time, the Owner shall be entitled to recover Liquidated Damages for the period of delay.
- b. The amount of Liquidated Damages shall be levied at the rate of:
1/2000 of the accepted Contract Value per day of delay, subject to a maximum limit of 10% of the accepted Contract Value.
- c. The general Manager may waive or reduce the Liquidated Damages, wholly or partially, if the delay is found to be due to reasons beyond the control of the Contractor and accepted by the Owner.

21. **Defect Liability Period (DLP)**

- ☞ The Defect Liability Period shall be: **60 (Sixty) months from the date of issue of the Completion Certificate.**

- ☞ During the Defect Liability Period, the Contractor shall remain responsible for rectification of any defects arising due to:
 - a) Defective workmanship.
 - b) Use of sub-standard materials.
 - c) Non-compliance with approved specifications.
 - d) Any negligence or omission on the part of the Contractor.
- ☞ The Contractor shall rectify such defects at his own cost within the period specified by the Engineer-in-Charge.
- ☞ In case the Contractor fails to rectify the defects within the specified period, the General Manager shall have the right to carry out the rectification work through any other agency and recover the expenditure incurred from the Contractor by adjustment from the Security Deposit/Performance Security or any other amount payable to the Contractor.

22. **Termination Of Contract**

The general Manager, CTTC, Bhubaneswar may terminate the Contract, either wholly or partially, by issuing a written notice to the Contractor, without prejudice to any other rights and remedies available under the Contract, in the event of:

- ☞ Failure of the Contractor to commence the work within the stipulated period.
- ☞ Persistent delay in execution of the work resulting in non-achievement of progress as per the approved schedule.
- ☞ Failure to maintain the required quality standards despite written instructions from the Engineer-in-Charge.
- ☞ Abandonment of the work by the Contractor without valid reasons.
- ☞ Failure to comply with any material terms and conditions of the Contract.
- ☞ The Contractor becoming insolvent, bankrupt, or subject to any legal proceedings affecting his ability to perform the Contract.

23. **Arbitration And Jurisdiction**

- a. Any dispute, difference, or question arising out of or relating to the Contract, which cannot be resolved amicably between the parties, shall be referred for settlement through arbitration.
- b. The arbitration proceedings shall be conducted in accordance with the provisions of the **Arbitration and Conciliation Act, 1996**, as amended from time to time.
- c. The dispute shall be referred to a Sole Arbitrator appointed by mutual consent of both parties.
- d. The place and venue of arbitration shall be: **Bhubaneswar, Odisha.**
- e. All legal proceedings arising out of or relating to this Contract shall be subject to the exclusive jurisdiction of the competent courts at: **Bhubaneswar, Odisha.**

FORM-A

ACKNOWLEDGEMENT BY TENDERER

To,

**The General Manager,
Central Tool Room & Training Centre,
B-36, Chandaka Industrial Area,
Bhubaneswar-751024**

Dear Sir / Madam,

I/We hereby acknowledge receipt of the complete Tender Document for the above-mentioned work.

I/We have carefully examined and understood the Notice Inviting Tender, instructions to bidders, terms and conditions of contract, technical specifications, BOQ, drawings (if any), and all other documents forming part of the tender.

I/We hereby confirm that:

1. I/We have inspected the site and fully understood the nature and scope of work, site conditions, availability of resources, and other factors affecting execution of the work.
2. I/We agree to execute and complete the work strictly in accordance with the tender conditions, specifications, drawings, BOQ, and instructions issued by the Engineer-in-Charge.
3. I/We accept that the rates quoted in the Financial Bid shall remain firm and valid during the entire contract period.
4. I/We undertake to comply with all applicable statutory requirements, labour laws, safety regulations, and Government rules applicable to the execution of the work.
5. I/We certify that the information and documents furnished by us are true and correct. Any false information or misrepresentation shall render our bid liable for rejection.

Signature of Authorized Signatory
Name:
Designation:
Seal:

Signature of Witness
Name:
Designation:

FORM-B

Solvency Certificate from Scheduled Bank

This is to certify that M/s. have been maintaining a Savings Bank / current account No..... with our bank since

From the bank transactions with us we have found as follows:

To the best of our knowledge and belief, there is solvency to the extent of Rs..... (in words.....) (in each of the last three years i.e 2022-23,2023-24,2024-25 & 2025-26). This Solvency Certificate is issued without any responsibility on the part of the bank or any of its officers. This Solvency certificate valid for a period of-----.

**(Signature with seal)
Branch Manager**

SECTION-II**BILL OF QUANTITIES**

| SL. NO | DESCRIPTION OF WORK | UNIT | APPROXIMATE QUANTITY | RATE | AMOUNT |
|---------------------|---|------|----------------------|------|--------|
| 1 | Surface preparation of external walls including cleaning, scraping, removal of loose paint, dust, fungus, algae, dirt, and other foreign materials. Repairing of cracks, damaged plaster, and uneven surfaces using approved polymer-modified repair mortar complete as directed by the Competent authority | Sqm | | | |
| 2 | Providing and applying one coat of approved quality exterior grade primer over properly prepared surfaces, including all labour, materials, tools and accessories complete | Sqm | | | |
| 3 | Providing and applying exterior grade wall putty in two coats over primed surface and rubbing to achieve smooth and even finish complete as per specification | Sqm | | | |
| 4 | Providing and applying two coats of approved quality exterior weather-resistant acrylic emulsion paint of approved brand and shade over prepared surface, including all labour, materials, tools and accessories complete | Sqm | | | |
| TOTAL AMOUNT | | | | | |
| GST @ 18% | | | | | |
| GRAND TOTAL | | | | | |

Note: The rates quoted by the bidder shall be deemed to include Cost of all materials, Labour charges, Transportation and handling charges, Tools and plants, Scaffolding, Safety arrangements, etc.

Signature of Authorized Signatory
Name:
Designation:
Seal: